

Minutes of Board of Trustees Meeting, 5/19/10 at home of Bill Spence/ Sue Edelstein

Present: Bill Spence, Sue Edelstein, Mike Schermer, Cathy Schermer, Joanne Clements, Sue Coyle

Absent: Thelma Zabel, Kathy Feinsinger

Others present: Trina Haines

Meeting was called to order by President Bill Spence.

Minutes of the meeting on May 1 were approved as submitted.

Treasurer's Report: Mike S. said there were four people in Aspen who needed to have pledge packets mailed to them. Sue E. handed out a list of "never approached or no response" and the board members went through the list to find out who has been contacted. Sue E. read pledge reminder letter that was sent in the past. She reported we've had 22 pledges amounting to \$22, 625, plus \$10,000 from Jim and Connie Calaway that will go to the ministerial savings fund. She then distributed a proposed budget for the 2010-11 year, with a proposed total income of \$27,825 and expenses of \$29,736. Joanne said there is no immediate need for R.E. materials. There was a brief discussion of possible programs and speakers for "third Sundays." The group discussed the pros and cons of paid advertising and agreed to limit advertising for the coming year to \$5,000.

The old Glenwood Springs post office box will expire at the end of June. Proposed budget, with alterations, was approved. Sue suggested and Cathy moved that the TRUU stock account and checking account be moved to Charles Schwab; Cathy and Trina will be authorized agents on this new account, as well as Sue E.

A proposed financial management policy was approved by the Board. With regard to expenditures that are not lines items in the budget,

1) No Board Member shall make a commitment or expenditure in excess of \$100.00 without prior board approval.

2) No committee chair shall make a commitment or expenditure in excess of \$50.00 without prior board approval.

3) No other individual is authorized to make a commitment or expenditure on behalf of TRUU.

With regard to obtaining payments for approved items:

1) Any checks requested for Sunday Services or other scheduled activities and expenditures shall be requested at least ten days in advance; the name, address, and

phone number of the recipient shall be provided, as shall the date the payment is to be received. These checks will generally be paid by Bill Pay.

2) Invoices shall be provided for all expenditures. These can be mailed to

TRUU

PO Box 1692

Carbondale, CO

Or can be emailed to Suervr@gmail.com, a box specifically and solely for TRUU financial items.

Kathy Feinsinger will be the second name on post office box.

Bill will send thank-you letters to those who have pledged.

Mike explained how Kroger Groceries can be used as a fund-raising tool; this idea will be pursued in the future.

Bill asked for a policy on "email traffic." Sue E. has complete email list. The web site for TRUU is www.tworiversuu.org and www.luckypotluck.org for pot luck meals.

Bill: bylaws need to be amended at the annual meeting to change terms of board members. Thelma Zabel and Joanne Clements board membership will expire in 2011; Bill Spence and Mike Schermer in 2012; Trina Haines, Sue Coyle and Kathy Feinsinger in 2013.

Bill said protocol on EvenSong has been unclear, but the Board agreed to pay \$350 to Barbara Palmer for her facilitation of EvenSong.

An email will be sent out this summer asking for volunteers to participate on the program committee and other committees.

Three non-board members for the Nominating Committee shall be chosen at the annual meeting. The Nominating Committee has not submitted a slate for the annual meeting so this slate will be determined at that time.

Re: next year's congregational meeting place, Bill said the Waldorf School could be a very good choice, and Board members will inspect the property this week. Mike hoped that the decision be made and announced at the annual meeting on May 23.

Bill reported that Nancy Bowen has highly recommended Rev. Gretchen Haley from Boulder as a part-time minister for next year. Bill will call Nancy, get Gretchen's contact information and invite her to come here and meet informally with board and congregational members. Bill and Sue will draft a position description for her. Robert's salary will be increased to \$500 a month. Sue C. and Sue E. will be greeters for the

May 23 service at Carbondale Town Hall. Setup for that service will be at 10 AM Saturday.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Sue Coyle, Secretary

E.